

Smith & Smith, LLC

252 Broadway
Suite 12
New York, NY 11245
212-555-5555



Greg Sherman

Jamie Carlton
222 22nd St
8th Floor
New York, NY 10018

Invoice 21439

Date	Aug 20, 2015
Service Thru	Aug 20, 2015

08/20/2015

Greg Sherman
Attn: Jamie Carlton

RE: General

Please refer to enclosed invoice for services rendered and expenses in the amount of \$1,149.75 for the above mentioned matter. Kindly submit payments at your earliest convenience.

If you have any questions in regards to this invoice or matter, please do not hesitate to contact us.

Sincerely,

Smith & Smith

Jane Smith

In Reference To: General (Labor)

Date	By	Services	Hours	Rates	Amount
08/17/2015	JS	Meeting: Meeting with client.	2.50	\$ 125.00/hr	\$ 312.50
08/18/2015	JS	Phone Call: Phone call to client.	0.50	\$ 150.00/hr	\$ 75.00
08/20/2015	JS	Emails: Emails tracked to/from client.	2.00	\$ 75.00/hr	\$ 150.00
08/20/2015	JS	Research: Research gathered on case.	3.50	\$ 150.00/hr	\$ 525.00

In Reference To: General (Expenses)

Date	By	Expenses	Amount
08/20/2015	JS	Meal: Lunch with client.	\$ 87.25

Total Hours	8.50 hrs
Total Labor	\$ 1,062.50
Total Expenses	\$ 87.25
Total Invoice Amount	\$ 1,149.75
Previous Balance	\$ 0.00
Balance (Amount Due)	\$ 1,149.75
